



# Clifton Fire Protection District

3254 F Road, Clifton, CO. 81520 • Business: 970-434-5448

## EMPLOYMENT ANNOUNCEMENT

Status: Entry Level Firefighter/BLS or Firefighter/ALS

STATUS: Non-Exempt.

PAY RANGE: Starting hourly \$19.50 - \$21.45/hr. (Based on 2912 hours \$56,784.00 - \$62,462.40) based on Qualifications & Experience

BENEFITS: FPPA Retirement, Medical/Dental/Vision coverage, Paid Holidays, Sick/Vacation accrual, EAP, Colorado Cancer and Heart Trust eligibility.

**APPLICATION PERIOD OPEN: October 19, 2022**  
**APPLICATION PERIOD CLOSES: October 31, 2022 at 4:30 pm**

### **JOB SUMMARY:**

Under general supervision, performs a variety of duties to suppress structural and non-structural fires, respond to Emergency Medical, and provide medical transport and all hazards emergency situations throughout the Clifton Fire Protection District.

The Firefighter typically works a 56-hour per workweek schedule, though may often require considerable additional work hours for incident response, meeting attendance and performance of other duties. Firefighter will be assigned to one of three platoon style shifts working a Modified Kelly schedule (3/4), subject to change to a 48/96 in 2023.

### **SEE JOB DESCRIPTION FOR COMPLETE POSITION DETAILS**

**MINIMUM QUALIFICATIONS:** Candidate must show proof of certification at time of hire.

- Citizen of the United States of American and at least 18 years of age
- Colorado driver's license without restrictions
- High School Diploma or General Equivalency Diploma (GED)
- Current Colorado State Firefighter I or II with Hazardous Material Operations, or ability to obtain Firefighter I within first year of employment and Firefighter II within second year.
- NIMS 100, 200, 700 & 800 or obtained within first year.
- AHA Healthcare Provider CPR card
- Current Colorado State Emergency Medical Technician, or Intermediate, or Paramedic

### **APPLICATION PROCESS:**

All applicants **must** submit all of the following; a completed and signed District application, letter of interest/cover letter and resume to the Administrative Office by the close of the application period. No applications will be accepted after the documented closing period. Applications, letters of interest and resumes can be mailed to or dropped off at the District Administration Office, PO Box 386/3254 F Road Clifton, CO. 81520. Applications and a complete job description can be downloaded at <https://cliftonfire.colorado.gov/>

Resumes **must** include the following information. Failure to provide this information or providing information not requested may disqualify the applicant.

- Educational and work histories with names, email addresses and phone numbers for work references and at least three (3) work and three (3) personal references. The personal references must not be related to the applicant and have known the applicant for at least three (3) years.
- The educational history must reflect academic institutions attended, dates of attendance, and dates of diplomas, degrees or certificates awarded
- The work history must include significant accomplishments, employer's name and address, salary, positions held, dates of employment, and reasons for leaving employment.

### **TESTING PROCESS:**

Applications & resumes' will be reviewed for completeness and to ensure candidates meet minimum qualifications with the most appropriate being selected for the testing process

The testing process will consist of the following:

- Written Exam – Friday November 11, 2022 starts at 1800
- Oral Board/Physical Ability/EMS Scenario – Saturday November 12, 2022 starts at 9:00 Interview times will be assigned
- Executive interview – Week of Monday November 14, 2022 Interview times will be assigned
- ***The Fire Board has the right to not hire any candidate and continue the process.***
- Conditional Job Offer – November 18, 2022
- Tentative Start Date – December 5, 2022

*NOTE: Contingent upon satisfactory completion of medical examination and background check*

### **MEDICAL AND FITNESS REQUIREMENTS:**

Applicants offered employment must successfully complete a District medical evaluation in accordance with District policy, drug/alcohol test\*, essential functions test, reference and background investigations.

*\*As the Clifton Fire Protection District applies for and receives Federal Funding through grant programs, it also conforms to Federal Drug Restriction Policies to include the prohibited use of marijuana and or similar products.*